ISO 9001:2008

Announcing our Registration Audit

Using our Quality Management System

Before we can be registered to ISO 9001:2008, we must follow our new QMS processes, measure, monitor, and improve them. We also need to generate and maintain records that show that we have been using the QMS. This will give the Registrar information to look at to determine if our QMS meets the requirements of ISO 9001:2008.

Follow our Documented QMS Procedures and Work Instructions

Your role in getting our company ready for registration includes following documented procedures and work instructions. Make sure that you understand them, that you have been properly trained, and that you keep all the required records.

If you find a problem with a documented procedure or work instruction, bring it to the attention of a supervisor or manager. You may want to start a "Corrective Action" to get the problem taken care of.

Document Control

All of our procedures and work instructions need to be the current, correct copy. This means that we only use the "Controlled" copies of these documents. Watch your area

for any "Uncontrolled" procedures or work instructions. This may include old documents that are up on bulletin boards, posted on equipment or in work areas and put in drawers or on shelves.

If you find uncontrolled documents, bring them to your supervisor. If they are useful documents they can be incorporated into our document control system. If they are out of date, or have been rewritten and included in our QMS we may want to dispose of them.

Quality Policy

Be aware of our quality policy and your role in meeting this policy. How do you make sure that customer requirements are met?

'Insert your Quality Policy Here"

Watch for our next newsletter for more introduction to ISO 9001:2008, what it will mean to you and your coworkers.

Small changes.
Big improvements.